



HR Process Automation with Guided Applicants Data Collection & Compliance

One of the Leading IT Services Companies in Australia



A leading IT services company in Australia partnered with ITC Infotech to drive HR process automation. By digitizing contract generation, building mobile and people services apps, and streamlining contractor management, ITC Infotech improved efficiency, compliance, and workforce management.

100% elimination of manual process

ITC Infotech is a leading global technology services and solutions provider, led by Business and Technology Consulting. ITC Infotech provides business-friendly solutions to help clients succeed and be future-ready, by seamlessly bringing together digital expertise, strong industry specific alliances and deep domain expertise. The company provides technology solutions and services to enterprises across industries through a combination of traditional and newer business models, as a long-term sustainable partner.



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CHALLENGE

- Contracts generation is a process where the HR Operations team must manually enter new hire details into the pre-defined contracts document template based on the candidate contract type. Currently, there are 24 different contracts being used by the HR department, and it is a 100% manual task
- Mobile app needs to be developed for the ERP team's internal communications
- Om Tool Kit- People services application for tracking hiring and organization change process
- Contractor Management Tool – To track and maintain contractors' hiring and renewals

SOLUTION

- PowerApps used for designing forms and data sources as in SharePoint
- Power Automate used for sending notifications and scheduling activities
- Power Platform-based solution implemented for generating 24 different contracts type
- The mobile app is designed and developed using Power Apps and SharePoint as a data source. Microsoft streams are used for video sharing. Power Automate for sending email notifications

OUTCOME

- Elimination of manual process
- Portal with guided applicants' data collection
- Improved Applicant Experience
- Centralized System for Information Retrieval, Review, and Processing
- Easy to introduce changes
- Quick turnaround in developing the solution